

Work Experience Reference Letter for Skilled Worker Visa Application

[Company Letterhead]

[Date]

[Name of Visa Authority or "To Whom It May Concern"],

Subject: Work Experience Reference Letter for [Employee's Full Name], [Job Title]

Dear Sir/Madam,

This letter is to confirm that [Employee's Full Name] was employed by [Company Name] as a [Job Title] from [Start Date] to [End Date or "Present"].

During their employment, [Employee's First Name] was responsible for the following duties and responsibilities:

- [Responsibility 1]
- [Responsibility 2]
- [Responsibility 3]
- [Add more as needed]

Throughout their tenure with us, [Employee's First Name] consistently demonstrated professionalism, technical expertise, and a strong work ethic. They have shown proficiency in [mention relevant skills or software/tools] and contributed positively to achieving our organizational goals. Furthermore, [Employee's First Name] is recognized for effective problem-solving, teamwork, and leadership capabilities.

I confidently recommend [Employee's Full Name] for your skilled worker visa application, as they have shown themselves to be a valuable and dedicated employee. Should you require any further information, please do not hesitate to contact me at [Contact Email] or [Phone Number].

Yours sincerely,

[Supervisor/Manager's Name]

[Job Title]

[Company Name]

[Contact Information]