

Warm Acceptance of Internship Offer

Dear [Internship Coordinator/Manager's Name],

I am writing to formally accept the internship position at **[Company/Organization Name]**. It is with great enthusiasm and sincere gratitude that I embrace this valuable opportunity. Thank you very much for your trust and consideration.

I am eager to contribute positively to your esteemed organization, gain practical experience, and further develop my professional skills. I am especially grateful for your confidence in my abilities and look forward to building meaningful working relationships with the team.

Thank you again for this wonderful opportunity. Please let me know about any documentation or tasks to complete prior to my start date. I look forward to joining the team and making the most of this internship experience.

Sincerely,
[Your Name]