

Dear [Name],

Thank you very much for reaching out and for sharing your collaboration proposal with us. We appreciate the time, thought, and effort you have invested in outlining potential ways we might work together.

After careful consideration, we have decided not to proceed with the proposed collaboration at this time. This decision was not an easy one, and it reflects our current strategic priorities and commitments rather than any limitations with your proposal or organization.

We genuinely value the connection we have established and remain interested in exploring opportunities to collaborate in the future. We encourage you to stay in touch and share any new ideas or projects that may arise, as we would welcome the chance to revisit the possibility of working together when circumstances are more favorable.

Thank you again for your interest and understanding. Wishing you continued success with your initiatives, and we look forward to staying in contact.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]