

# Sample Invitation Letter for Family Reunion Visa Interview

This document provides a **sample invitation letter format for family reunion visa interview**, designed to help applicants effectively communicate their intent to reunite with family members abroad. The letter includes key details such as the inviter's personal information, relationship to the invitee, purpose of the visit, duration of stay, and assurance of financial support. Crafting a well-structured invitation letter is crucial in facilitating the visa application process by demonstrating genuine family ties and ensuring transparency during the interview.

## Invitation Letter Template

[Your Full Name]  
[Your Address]  
[City, State, ZIP Code]  
[Country]  
[Phone Number]  
[Email Address]  
[Date]  
Consulate General of [Country]  
[Consulate/Embassy Address]  
[City, State, ZIP Code]  
Subject: Invitation for Family Reunion â€” [Full Name of Invitee]  
Dear Sir/Madam,  
I, [Your Full Name], residing at [Your Address], am writing to invite my [Relationship, e.g., mother, father, spouse, etc.], [Invitee's Full Name], Passport No: [Invitee's Passport Number].  
I am a [status, e.g., permanent resident/citizen/work permit holder] of [Country], currently employed at [workplace or institution, if relevant]. The purpose of this visit is to [purpose of visit, e.g., family reunion, medical treatment, etc.].  
The intended duration of stay is [number of weeks/months], from [intended arrival date] to [departure date]. During this period, I will take full responsibility for the accommodation, food, and other expenses of the invitee.  
Attached are copies of my [residence permit/passport/employment letter, etc.] and supporting documents to facilitate the visa application.  
Kindly grant my [Relationship], [Invitee's Name], the necessary visa to allow us to reunite as a family.  
Thank you for considering this request. Please do not hesitate to contact me if further information is required.  
Yours sincerely,  
[Your Signature (if sending hard copy)]  
[Your Name]

## Tips for Completing the Letter

- Replace bracketed text with your actual information.
- Attach relevant documents (proof of relationship, residency status, etc.).
- Ensure all details are accurate and consistent with official records.
- Provide up-to-date contact information for easy communication.