

Sample Cover Letter for Part-Time Supermarket Job

High School Student

[Your Name]
[Your Address]
[City, State ZIP Code]
[Your Email Address]
[Your Phone Number]
[Date]

[Manager's Name]
[Supermarket Name]
[Supermarket Address]
[City, State ZIP Code]

Dear [Manager's Name],

I am writing to express my interest in the part-time position at **[Supermarket Name]**. I am currently a student at **[Your High School]** and am eager to gain valuable work experience while contributing positively to your team.

As a responsible and hardworking individual, I have developed strong time management skills balancing my schoolwork and extracurricular activities. I am committed to being punctual, reliable, and dedicated to any tasks I am assigned. I am enthusiastic about working in a team environment and eager to learn new skills, especially in customer service.

I understand the importance of creating a welcoming environment for customers and am ready to go above and beyond to ensure their satisfaction. I am also willing to take on various responsibilities, including stocking shelves, assisting customers, and maintaining store cleanliness.

I am confident that my positive attitude and willingness to learn will make me a valuable addition to your team. Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to **[Supermarket Name]**.

Sincerely,
[Your Name]