

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Your Email Address]
[Your Phone Number]
[Date]

[Hiring Manager's Name]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the IT Graduate position at [Company Name], as advertised on your company's careers page. As a recent graduate with a Bachelor's degree in Information Technology from [Your University], I am eager to bring my knowledge, skills, and passion for technology to your innovative team.

Throughout my academic journey, I have developed a solid foundation in programming languages such as Java, Python, and C++, as well as a deep understanding of database management and software development methodologies. During my internship at [Previous Company/Organization], I contributed to the successful implementation of a web-based solution that streamlined internal reporting processes, demonstrating my ability to apply theoretical knowledge to real-world challenges.

My educational background has taught me not only technical proficiency but also critical problem-solving skills, adaptability, and effective communication. I am particularly drawn to [Company Name] for its commitment to innovation and continuous learning, and I am excited about the opportunity to contribute to your ongoing projects while further developing my skills under the guidance of your talented team.

I am confident that my passion for information technology, coupled with my dedication to professional growth, makes me an ideal candidate for this position. I welcome the opportunity to discuss how my background, skills, and enthusiasm can add value to your organization.

Thank you for considering my application. I look forward to the possibility of contributing to [Company Name] and am available at your earliest convenience for an interview.

Sincerely,
[Your Name]