

[Applicant Name]
[Applicant Address]
[City, State, ZIP Code]
[Date]

Dear [Applicant Name],

Thank you for your interest in [University/College Name] and for taking the time to submit your application for admission. After careful consideration of your application, we regret to inform you that we are unable to offer you admission for the upcoming academic year.

We understand that this news may be disappointing. We want to acknowledge the effort you have put into your academic journey so far, and assure you that this decision should not discourage you from pursuing your goals in higher education.

While we are unable to welcome you to our campus at this time, we would like to offer information about several alternative pathways that can set you on the path toward a rewarding academic and professional future. **Community colleges** in our region offer valuable opportunities, including:

- **Transfer Pathways:** Many community colleges have transfer agreements with four-year institutions, including [University/College Name]. You can begin your studies at a community college and, upon meeting certain requirements, transfer to continue your education and earn a bachelor's degree.
- **Affordable Programs:** Community colleges offer a variety of associate degrees and certificate programs at a more affordable tuition rate, making higher education accessible and cost-effective.
- **Support Services:** Comprehensive support is available at community colleges, such as academic advising, tutoring, and career counseling, all designed to help students succeed and reach their goals.

We encourage you to explore these options and connect with your local community colleges to learn more about the programs and services they offer. To help you in your search, here are some resources:

- [American Association of Community Colleges' College Finder](#)
- [\[State\] Community College System](#)

We truly appreciate your interest in [University/College Name], and we wish you every success as you continue your educational journey. Please don't hesitate to reach out to us if you have questions or would like guidance about alternate pathways to a degree.

Sincerely,
[Admissions Officer's Name]
Office of Admissions
[University/College Name]