

Sample Acceptance Letter for International Transfer Students

Date: [Month Day, Year]

[Student Name]
[Student Address]
[City, State/Province, Postal Code]
[Country]

Dear [Student Name],

Congratulations! On behalf of the Admissions Committee at [Institution Name], I am pleased to inform you of your official acceptance as an international transfer student for the [Fall/Spring] [Year] semester. Your application and academic credentials have demonstrated your determination and readiness to join our vibrant academic community.

Program of Study: [Degree Program Name, e.g., Bachelor of Science in Computer Science]

Enrollment Term: [Semester and Year, e.g., Fall 2024]

Student Identification Number: [Student ID]

Transfer Credit Evaluation

Our registrar's office has reviewed your transcripts from [Previous Institution Name]. Based on this evaluation, you have been awarded [XX] transferable credits towards your degree program at [Institution Name]. An official breakdown of the course equivalencies is enclosed with this letter, and your assigned academic advisor will be available to discuss your academic plan upon your arrival.

Next Steps for Enrollment

- **Acceptance of Offer:** Please confirm your acceptance by [Date, e.g., logging into your student portal or returning the enclosed form].
- **Visa Processing:** This acceptance letter can be included in your student visa application. Kindly refer to the International Student Office for further guidance on obtaining your [visa type, e.g., F-1] visa.
- **Orientation:** All new international students are required to attend the orientation program commencing on [Orientation Date]. This program includes essential information about academic policies, campus resources, and immigration procedures.
- **Registration:** Course registration for your first semester will be available starting on [Date]. You will receive additional instructions on how to register for classes in a separate email.

Please do not hesitate to contact us at [Contact Email or Phone Number] if you have any questions or require further assistance as you prepare for your transition to [Institution Name].

We look forward to welcoming you to our campus and supporting your academic journey. Congratulations once again on your well-deserved admission!

Sincerely,
[Admissions Officer's Name]
[Title]
[Institution Name]
[Institution Address]
[Email Address]
[Phone Number]