

Resignation Letter for Higher Salary Position

Dear [Manager's Name],

I am writing to formally resign from my position as [Your Position] at [Company Name], effective [Last Working Day, typically two weeks from the date of this letter].

This decision was not made lightly, as my time at [Company Name] has been both rewarding and invaluable to my professional growth. I have recently been offered a new opportunity that provides a higher level of compensation and aligns with my long-term career goals. After careful consideration, I have decided to accept the offer.

I want to express my deepest gratitude for the support, guidance, and opportunities that I have received during my tenure here. It has been a pleasure to work with you and the entire team, and I am truly appreciative of the experiences that I have gained.

I am committed to making this transition as smooth as possible. Please let me know how I can best assist with the handover of my responsibilities or train a replacement during my remaining time.

Thank you once again for everything. I look forward to staying in touch and wish [Company Name] continued success.

Sincerely,
[Your Name]