

Reference Letter Sample with Employment Verification for Tenancy Application

This document provides a **reference letter sample with employment verification for tenancy application**, which is essential for prospective tenants seeking to validate their financial stability and reliability to landlords. The letter typically confirms the tenant's current employment status, position, and income details, offering landlords confidence in the applicant's ability to meet rental obligations. Including employment verification within the reference letter strengthens the tenancy application and ensures a smooth rental approval process.

Sample Reference Letter with Employment Verification

[Your Company Letterhead]

Date: [Insert Date]

To Whom It May Concern,

I am writing to confirm the employment of **[Applicant's Full Name]** who has been employed with **[Company Name]** since **[Start Date]**. **[He/She/They]** currently holds the position of **[Job Title]** and is employed on a **[Full-time/Part-time/Contract]** basis.

[Applicant's Full Name] currently earns a salary of **[Annual Salary or Hourly Rate]**. Over the course of employment, **[he/she/they]** has displayed professionalism, reliability, and financial responsibility.

It is my opinion that **[Applicant's Full Name]** is financially capable of meeting the obligations associated with the tenancy application referenced above.

If you require any additional information, please feel free to contact me at **[Your Phone Number]** or **[Your Email Address]**.

Sincerely,

[Your Name]

[Your Position]

[Company Name]