

Scholarship Acceptance Letter with Thanks - Template

Below is a sample letter you can use to formally accept a scholarship award and express your gratitude.

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Scholarship Committee Name]
[Name of Organization or Institution]
[Address]
[City, State, ZIP Code]

Dear [Scholarship Committee/Specific Recipient's Name],

I am writing to formally accept the [Full Name of Scholarship] that I have been awarded for the [academic year/semester, e.g., 2024-2025]. I am sincerely grateful for this generous support and would like to thank you and the committee for selecting me as a recipient.

This scholarship will make a significant difference in my ability to pursue my educational goals at [Name of Institution]. The financial support you have provided allows me to focus more fully on my studies, participate actively in campus activities, and work towards achieving my ambitions in [mention your field of study or career goals].

I am honored to be associated with the values and standards upheld by the [Name of Scholarship] and will strive to represent them with dedication, integrity, and excellence throughout my academic journey.

Once again, thank you for your generosity and investment in my future. If you need any further information or documentation from me, please feel free to reach out at [your email address or phone number].

Sincerely,
[Your Name]
