

# Graduate School Reference Letter Sample for International Students

[Your Name]  
[Your Title/Position]  
[Department/Faculty]  
[University Name]  
[University Address]  
[City, State/Province, Country]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Committee  
[Graduate Program Name]  
[University Name]  
[University Address]  
[City, State/Province, Country]

**Subject:** Reference Letter for [Student's Name] – Graduate School Application

Dear Members of the Admissions Committee,

I am writing to wholeheartedly recommend [Student's Full Name] for admission to your prestigious graduate program in [Program Name]. As [Student's] [your position, e.g., professor, thesis advisor] at [University Name], I have had the pleasure of closely working with them for [duration] and am confident in their ability to excel in an international academic environment.

During their studies, [Student's Name] consistently demonstrated academic excellence, ranking among the top [X]% of their class. Their intellectual curiosity and commitment to research were evident in their outstanding thesis/project on [topic], where they applied rigorous analysis and innovative methodologies to reach insightful conclusions.

Notably, [Student's] strong cross-cultural communication skills have allowed them to collaborate effectively with peers from diverse backgrounds. They regularly participated in international seminars and group projects, contributing valuable perspectives and motivating others to achieve common goals. Their adaptability and open-mindedness are further reflected in their successful adjustment to new academic and cultural settings—qualities that will serve them well in graduate studies abroad.

Furthermore, [Student's Name] has exhibited remarkable leadership and initiative as [position, e.g., team leader of a research group, organizer of academic events]. Their keen sense of responsibility, motivation, and integrity are exemplary, and they approach every challenge with enthusiasm and dedication.

Given [Student's] strong academic foundation, research acumen, and excellent interpersonal skills, I am confident that they will be a valuable addition to your program and make meaningful contributions to your academic community. I highly recommend [Student's Name] without reservation for admission to your graduate program.

Should you need additional information or have any questions, please feel free to contact me at [your email] or [your phone number].

Sincerely,  
[Your Name]  
[Your Title]