

Graduate School Acceptance Letter Sample with Financial Aid Offer

This document provides a **graduate school acceptance letter sample with financial aid offer**, illustrating how universities communicate admission decisions alongside financial support details. It typically includes a formal congratulatory statement, program acceptance confirmation, financial aid package specifics such as scholarships, assistantships, or grants, and instructions for the next steps. This sample serves as a valuable guide for applicants to understand how acceptance and funding offers are effectively conveyed in official correspondence.

[University Letterhead]

Date: [Month Day, Year]

Applicant Name

Address Line 1

Address Line 2

City, State ZIP

Dear [Applicant Name],

Congratulations! On behalf of the Admissions Committee, it is my pleasure to offer you admission to the **[Graduate Program Name]** at **[University Name]** for the **[Fall/Spring] [Year]** semester. Your academic achievements, research interests, and potential for scholarly success distinguish you as an exceptional candidate for our program.

In recognition of your accomplishments, we are also pleased to offer you a comprehensive financial aid package:

- **Scholarship:** [Name of Scholarship], providing a total of \$[Amount] for the academic year
- **Graduate Assistantship:** 20 hours/week with the Department of [Department Name], which includes a stipend of \$[Amount]/semester and full tuition remission
- **Additional Grants:** [Description, if applicable]

These awards reflect our confidence in your future contributions to our academic community.

Please review our enclosed **Financial Aid Summary** for detailed information on your award package and your responsibilities as an award recipient.

To confirm your acceptance of this admission and financial aid offer, please return the attached acceptance form by **[Acceptance Deadline]**. Instructions for enrollment, housing, and orientation are included in your admissions portal and the enclosed documents.

We look forward to welcoming you to **[University Name]**. Should you have any questions about your financial aid package or next steps, please contact our Graduate Admissions Office at [\[contact@email.com\]](mailto:[contact@email.com]) or **[Phone Number]**.

Once again, congratulations on your well-earned success. We are excited about the contributions you will make to our graduate community.

Sincerely,

[Name]

Director of Graduate Admissions

[University Name]