

Formal Application Letter for Bank Statement for Visa Purposes

Date: [Insert Date]

To,
The Branch Manager,
[Bank Name],
[Branch Address],
[City, State, ZIP Code]

Subject: Request for Bank Statement for Visa Application

Dear Sir/Madam,

I am writing to formally request a copy of my bank statement for the purpose of my visa application. Please find my account details below:

- **Account Name:** [Your Full Name]
- **Account Number:** [Your Account Number]
- **Branch Name:** [Your Branch Name]
- **Period Required:** [Start Date] to [End Date]

The requested bank statement will be submitted to the [Country Name] Embassy/Consulate to support my visa application. Kindly issue an official and duly signed statement for the mentioned period as soon as possible.

Please let me know if any further information or documentation is required from my end. I would appreciate your prompt attention to this request.

Thank you for your assistance.

Yours faithfully,
[Your Name]
[Your Contact Number]
[Your Email Address]
[Your Address]