

Cover Letter with Gap in Employment Due to Relocation

[Your Name]
[Your Address]
[City, State ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Title/Position]
[Company Name]
[Company Address]
[City, State ZIP Code]

Dear [Recipient Name],

I am writing to express my interest in the [Job Title] position at [Company Name], as advertised on [where you found the job posting]. With extensive experience in [relevant field or industry], I am confident that my skills and background would contribute meaningfully to your team.

You will notice a gap in my employment history between [Month, Year] and [Month, Year]. This gap resulted from my decision to relocate to [New City/State] due to family considerations. During this period, I took time to settle into my new environment and ensure a smooth transition for my family. Although I was not employed full-time, I remained professionally engaged by [briefly mention any relevant activities: freelance work, volunteering, online courses, or skill development], which allowed me to further strengthen my [specific skill or area of expertise].

Now that I am fully established in [New City/State], I am eager to resume my professional career and apply my expertise at [Company Name]. My previous roles have equipped me with a robust foundation in [specific skill or field], and I am particularly excited about the opportunity to contribute to [Company Name]'s innovative work and excellent reputation in the industry.

Thank you for considering my application. I welcome the opportunity to discuss in more detail how my experience and recent activities have prepared me to make a valuable contribution to your team. Please find my resume attached for your review. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,
[Your Name]