

Cover Letter Sample: Engineering Fresh Graduate (No Experience)

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my keen interest in the [Position Title] position at [Company Name], as advertised on [where you found the job posting]. I recently graduated with a Bachelor's degree in [Your Engineering Discipline] from [Your University], and while I may not have formal industry experience, my strong academic foundation, hands-on project work, and enthusiasm for engineering make me a promising candidate for this role.

Throughout my studies, I have gained solid theoretical knowledge and practical skills in [mention relevant subjects or skills, e.g., CAD design, circuit analysis, programming, etc.]. My capstone project, *[Project Title]*, involved [brief description of the project, what you achieved, and relevant skills used], which provided me with valuable experience in teamwork, troubleshooting, and project management.

In addition, I completed internships and coursework that developed my abilities in [mention any relevant software, lab work, or soft skills such as communication or problem-solving]. Although these experiences were academic, they taught me the importance of diligence, precision, and adaptability—qualities I am eager to bring to your team.

I am particularly attracted to [Company Name] because of its commitment to [mention something notable about the company or its projects]. I am excited about the opportunity to contribute my knowledge, collaborate with skilled professionals, and further develop my engineering competencies within your esteemed company.

Thank you for considering my application. I look forward to the possibility of discussing how my background, skills, and enthusiasm can benefit [Company Name]. Please find my resume attached for more information. I am available for an interview at your earliest convenience and can be contacted at [phone number] or [email address].

Sincerely,
[Your Name]