

Complaint Letter for No Response from Customer Service

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Customer Service Department]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Dear Sir/Madam,

I am writing to express my dissatisfaction regarding the lack of response from your customer service team. I have made several attempts to contact your support team concerning [briefly describe the issue, e.g., "an issue with my recent order, order number XXXXX"], but to date, I have not received any acknowledgment or resolution to my queries.

My first attempt to contact your customer service was on [date of initial contact], followed by repeated efforts on [list additional dates or methods of contact, if any]. Despite these efforts, I have yet to receive a response, which is disappointing and concerning, considering your company's commitment to customer satisfaction.

The lack of communication has caused significant inconvenience and frustration, and I am now compelled to escalate this matter formally. I request that my concern be addressed as a priority, and I expect a prompt response with a proposed solution to [state the specific issue briefly, e.g., "receive the missing items," "resolve the technical fault," etc.].

Please let me know at the earliest opportunity how you intend to resolve this issue. If I do not receive a satisfactory response within [state a reasonable timeline, e.g., "seven working days"], I will be forced to consider alternative actions.

Thank you for your prompt attention to this matter.

Yours faithfully,
[Your Name]