

[Institution Name]
[Institution Address]
[City, State, ZIP]
[Date]

Dear [Applicant Name],

Thank you for applying for the [Scholarship Name] at [Institution Name]. We sincerely appreciate the time, effort, and passion you invested in your application.

After careful and thorough consideration, we regret to inform you that we are unable to offer you a scholarship at this time. The selection process was especially challenging this year due to the high number of outstanding applications, and decisions were made with great care and deliberation.

Please know that the quality of your application reflects your dedication and great potential. We understand that this news may be disappointing, but we want to encourage you to keep striving toward your goals. Your ambition and hard work are evident, and we have no doubt that you will achieve remarkable things in your academic journey and beyond.

We hope you will continue to pursue your passions and take pride in all that you have accomplished thus far. Opportunities may arise in the future, and we encourage you to stay connected with us and consider applying again.

Wishing you the very best in your future endeavors. Thank you again for considering [Institution Name] as part of your educational path.

Sincerely,
[Your Name]
[Your Title]
[Institution Name]