

Date: [Insert Date]

Dear [Friend's Name],

I hope this letter finds you well and filled with joy after your amazing achievement. I am writing to express my heartfelt apologies for not being able to attend your graduation ceremony. It truly saddens me to have missed such a monumental milestone in your life.

Your graduation is a testament to your dedication and hard work, and I was genuinely looking forward to celebrating this important day with you. Unfortunately, I had a prior commitment that I simply could not reschedule or postpone. Please know that my absence in no way reflects a lack of excitement or pride in your accomplishments.

I am so proud of all that you have achieved, and I deeply regret not being there in person to see you walk across that stage and to cheer you on as you turn the page to a new and exciting chapter.

I value our friendship immensely, and I hope to make it up to you soon. Let's plan a special day to celebrate your graduation together-I want to hear all about the ceremony and your future plans.

Once again, I'm so sorry I couldn't be there during this meaningful occasion. Congratulations, graduate! I am honored to call you my friend and cannot wait to celebrate in person.

With warmest wishes and heartfelt apologies,
[Your Name]