

Acceptance Letter with Thanks for Remote Job Offer

Dear [Hiring Manager's Name],

I am writing to formally accept the remote [Job Title] position at [Company Name], as outlined in your offer letter dated [Offer Date]. I am truly grateful for the opportunity and appreciate your confidence in my abilities.

I am excited to join your team and contribute to [Company Name]'s continued success. I confirm my understanding of the terms and conditions discussed, including my start date of [Start Date], the remote work arrangements, and compensation package.

Thank you once again for this wonderful opportunity. I look forward to working with you and the rest of the [Company Name] team. Please let me know if there are any documents or steps I should complete prior to my start date.

Sincerely,
[Your Name]