

Written Apology for Missing School Due to Health Issues

Date: [Insert Date]

To,
The Principal,
[School Name],
[School Address]

Subject: Apology for Absence Due to Health Issues

Respected Sir/Madam,

I am [Student's Name], a student of class [Class/Grade and Section]. I sincerely apologize for my absence from school from [Start Date] to [End Date]. Unfortunately, I was unwell due to [briefly specify illness, e.g., a severe flu/medical condition], which made it impossible for me to attend classes during this period.

I understand the importance of attending school regularly and the inconvenience my absence may have caused to teachers and classmates. Please accept my apologies for any disruption or difficulty caused as a result.

I am committed to catching up with the lessons and assignments I have missed, and I kindly request your support in providing the necessary study material or guidance.

Attached with this letter is a doctor's note confirming my illness and medical advice to take a period of rest. I hope this serves as sufficient validation for my absence.

Thank you for your understanding and support.

Yours sincerely,
[Student's Name]
[Roll Number]
[Parent's/Guardian's Name, if required]

Doctor's Note

Date: [Doctor's Note Date]

To Whom It May Concern,

This is to certify that [Student's Name] was examined and found to be suffering from [illness/medical condition]. It was medically advised that the student should rest and refrain from attending school from [Start Date] to [End Date].

[Doctor's Name]
[Doctor's Signature]
[Medical Institution/Clinic Name]
[Contact Information]