

Date: [Insert Date]

Dear [Donor's Name],

On behalf of everyone at [Organization Name], I want to extend my heartfelt thanks for your generous donation and for taking the extra step to amplify your gift through your employer's matching gift program. Your support, combined with your company's match, significantly increases the impact of your contribution and allows us to make even greater strides toward our mission of [briefly state mission, e.g., supporting local families, advancing education, saving animals].

Thanks to your thoughtfulness and initiative, we are able to [mention a specific program, service, or impact made possible by the donation, e.g., support more children in after-school programs, fund vital research, provide meals, etc.]. Your commitment inspires not only our team, but also the communities we serve, and speaks volumes about the importance of donor partnerships in achieving our shared goals.

Please know how much we value your continued engagement with [Organization Name]. Your generosity, strengthened by the matching gift program, truly makes a difference. We are deeply grateful for your support and look forward to your ongoing involvement in the future.

Thank you once again for your remarkable generosity and for believing in the power of partnership to create lasting change.

With sincere appreciation,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]