

# Thank You Letter for Retirement Gift Received - Sample

Dear [Colleague's/Team's/Organization's Name],

I am writing to sincerely thank you for the wonderful retirement gift I received. Your thoughtfulness and generosity truly touched me, and I feel incredibly grateful to have had the privilege of working alongside such wonderful individuals.

The [mention the gift, e.g., beautiful watch, thoughtful keepsake, etc.] will always remind me of the memorable times and meaningful relationships I have built during my tenure. Looking back, I cherish the many experiences, successes, and challenges that we shared together as a team.

Please accept my deepest appreciation for your kindness and for making my retirement so special. I will always treasure the memories and the connections I have made here. Thank you once again for your generosity and for all the well wishes as I begin this new chapter of my life.

Wishing you all continued success and happiness.

With warm regards,  
[Your Name]