

Date: [Insert Date]

[Landlord's Name]
[Landlord's Address]
[City, State, ZIP Code]

Subject: Formal Tenant Notice for Severe Water Damage in Bedroom

Dear [Landlord's Name],

I am writing to formally notify you of a significant issue in my rental unit at [Rental Property Address]. I have discovered severe water damage affecting the bedroom. The extent of water intrusion is causing considerable concern, with potential negative consequences for the condition of the apartment and my health and safety.

The water damage appears to be [briefly describe extent and source if known, e.g., coming from the ceiling, windows, floor, or walls]. This has led to [briefly describe symptoms, e.g., wet carpets, stained walls, musty odor, or visible mold]. If left unaddressed, I am concerned this may lead to further deterioration, including mold growth and possible structural damage.

I respectfully request that you arrange for an immediate inspection and any necessary repairs to remedy the water damage. Please promptly address this matter to ensure the unit remains habitable and safe.

Kindly notify me as soon as possible regarding your plan for inspection and repairs. I am available for access to the property at your earliest convenience.

Thank you for your prompt attention to this urgent issue.

Sincerely,

[Your Name]
[Your Address, if different from rental]
[Your Phone Number]
[Your Email Address]