

[Your Institution/Organization Name]

[Scholarship Committee Address]

[City, State, ZIP Code]

[Date]

[Applicant's Name]

[Applicant's Address]

[City, State, ZIP Code]

Dear [Applicant's Name],

Thank you for applying for the [Name of Scholarship] at [Institution/Organization Name]. We appreciate the time and effort you devoted to your application and applaud your commitment to your academic and personal development.

After careful consideration of all submitted applications, we regret to inform you that we are unable to offer you the scholarship this year. The selection process was highly competitive, and we received applications from many exceptional candidates.

While your application showcased several strengths, we encourage you to consider these suggestions for future improvement:

- **Academic Achievements:** Continuing to excel academically or focusing on key subject areas relevant to your intended field of study may strengthen your profile.
- **Extracurricular Experience:** Engaging in clubs, community service, internships, or leadership roles can further demonstrate your dedication and well-roundedness.
- **Personal Statement:** Reflecting more deeply on your experiences, goals, and aspirations, and clearly articulating how the scholarship will help you achieve them, can add impact to your application.

We strongly encourage you to apply again in the future and to continue pursuing your academic and personal goals. Your determination and hard work are commendable, and we are confident that, by building on your experiences, you will find success in your endeavors.

If you have questions about the selection process or would like more detailed feedback on your application, please feel free to contact us at [contact email/phone number].

We wish you all the best in your academic journey and future scholarship applications.

Sincerely,

[Your Name]

[Position]

[Institution/Organization Name]