

[Your Name]  
[Your Position]  
[Your Company Name]  
[Company Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Position]  
[Recipient's Company Name]  
[Recipient's Address]  
[City, State, ZIP Code]

Subject: Rejection of Service Contract Due to Restrictive Performance Requirements

Dear [Recipient's Name],

Thank you for considering [Your Company Name] as a potential service provider and for providing us with the proposed service contract. We appreciate the time and effort invested in outlining the terms and expectations for this engagement.

After a thorough review, we must respectfully decline to enter into the service contract in its current form. Our decision is primarily based on the restrictive performance requirements detailed within the agreement. Unfortunately, these requirements impose conditions that are exceedingly stringent and could potentially hinder the flexibility and effectiveness of our service delivery.

We are committed to upholding high standards of performance and compliance. However, the current stipulations present significant operational risks and may affect our ability to maintain quality, ensure timely execution, and avoid unintended non-compliance. Our goal is to establish sustainable and mutually beneficial working relationships, and as such, we believe it is in both parties' best interest to avoid an agreement that could introduce potential legal or financial liabilities.

Should there be an opportunity to revisit and revise the performance requirements, we would be open to discussing alternative terms that better align with practical and industry-standard practices. Please do not hesitate to reach out if you wish to explore this further.

Thank you again for your consideration and understanding. We hope to have the opportunity to work together under more flexible and mutually agreeable conditions in the future.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Company Name]