

Reference Letter Template for First Time Rental Property Application

Date: [Insert Date]

To Whom It May Concern,

I am writing to provide a reference for **[Applicant's Full Name]** in support of their application for a rental property. I have known [Applicant's Name] for [duration of relationship] as their [relationship-e.g., employer, family friend, professor, etc.], and it is my pleasure to recommend them as a potential tenant.

[Applicant's Name] is a reliable, responsible, and trustworthy individual. Throughout the time I have known them, they have consistently demonstrated strong character and integrity. They are respectful, courteous, and take pride in maintaining their commitments.

Although this is [Applicant's Name]'s first time applying for a rental property, I am confident in their ability to fulfill their rental obligations. [Include any relevant information about the applicant's financial stability, employment status, and ability to budget or manage finances responsibly.] For example, [Applicant's Name] is currently employed at [workplace] as [position] and has shown excellent financial responsibility.

While [Applicant's Name] does not have previous rental history, their commitment to maintaining a positive and responsible lifestyle is evident from their [relevant experiences, such as living in student accommodation, with family, etc.]. I believe they will treat your property with care and promptly address any responsibilities as a tenant.

I highly recommend [Applicant's Name] for tenancy at your rental property. If you require any further information, please feel free to contact me at [your phone number] or [your email address].

Sincerely,

[Your Name]

[Your Relationship to Applicant]

[Your Contact Information]