

Sample Polite Inquiry Letter Regarding Apartment Accommodation Availability

Dear [Landlord's/Property Manager's Name],

I hope this message finds you well. I am writing to inquire about the availability of apartment accommodation at [property address or name, if known]. I am currently searching for a suitable place to live in the area and came across your listing, which appears to meet my requirements.

I would be grateful if you could kindly provide the following information:

- Is the apartment currently available for rent? If not, when is the next anticipated vacancy?
- What are the rental terms, including monthly rent, required deposit, and lease duration?
- Could you please provide details about the included amenities and any additional costs (e.g., utilities, parking)?
- Are pets allowed in the property?
- Is there a procedure or application process that I should be aware of?

I am very interested in learning more and would appreciate any additional details or brochures you might have. If possible, I would also like to schedule a viewing at a convenient time.

Thank you very much for your time and assistance. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]