

Date: [Insert Date]

Applicant Name: [Insert Applicant Name]

Application Number: [Insert Application Number]

Dear [Applicant Name],

Thank you for your interest in the [Program Name] at [University/College Name] and for taking the time to submit your application for the [upcoming academic term, e.g., Fall 2024 semester]. We appreciate your desire to join our diverse and dynamic international community.

After careful review of your application and supporting materials, we regret to inform you that we are unable to offer you admission to the [Program Name] at this time. This decision was reached after a comprehensive evaluation alongside a highly competitive pool of applicants, many of whom presented exceptionally strong academic and extracurricular backgrounds.

We recognize the effort and commitment you have demonstrated in your academic journey so far. While your achievements are commendable, we encourage you to consider strengthening your application in preparation for future opportunities. Based on our review, we offer the following advice:

- **Academic Credentials:** Consider enhancing your academic record by pursuing advanced coursework or retaking relevant subjects to improve your grades.
- **Language Proficiency:** If applicable, work on improving your English language skills and consider retaking standardized tests such as TOEFL or IELTS to achieve higher scores.
- **Relevant Experience:** Engage in extracurricular activities, internships, or volunteer work related to your intended field of study to further strengthen your application profile.
- **Alternative Programs:** Explore other programs or institutions that may align with your academic interests and goals. You may also consider applying to our university in the future as you continue to develop your qualifications.

We appreciate your interest in [University/College Name] and wish you every success in your academic and personal pursuits. If you would like feedback on your application or have any questions about the admissions process, please feel free to contact our admissions office at [contact email or phone number].

Thank you again for considering [University/College Name] for your studies. We hope you will keep us in mind for future applications and look forward to possibly reviewing your application again.

Sincerely,

[Admissions Officer Name]

[Title]

[University/College Name]