

# **Inquiry Letter for College Admission (Sample for International Students)**

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Country]  
[Email Address]  
[Date]

Admissions Office  
[College/University Name]  
[College/University Address]  
[City, State, ZIP Code]  
[Country]

Dear Sir or Madam,

I am an international student from [Your Country] and I am very interested in applying for admission to [intended program or major, e.g., the Bachelor of Science in Computer Science] at your esteemed institution for the [desired academic year/semester]. I would kindly like to request information regarding the application process and related requirements for international applicants.

Specifically, I would appreciate it if you could provide details on the following:

- Admission requirements for international students
- Application deadlines and important dates
- English language proficiency requirements (e.g., TOEFL/IELTS scores)
- Visa application and documentation procedures
- Scholarship and financial aid opportunities for international students
- Available academic programs and course details

I am eager to learn more about your university and the opportunities it offers to international students. Thank you very much for your time and assistance. I look forward to your response.

Yours faithfully,  
[Your Name]