

Dear **[Friend's Name]**,

I hope this letter finds you in great spirits. It's been a while since we last caught up, and I've been thinking about all the fun times we've had together!

The reason I'm writing to you is that I need a little help with a project I'm working on for **[Subject/Topic]**. I remember how skilled and creative you are with **[specific skill or area]**, and I couldn't think of anyone better to lend me a hand. The project involves **[briefly describe the project and what's required]**, and I'm feeling a bit stuck with **[specific part you need help with]**.

If you have some free time this week, would you be able to help me out? Even just a few tips or a brainstorming session would mean a lot to me. Of course, we can work on it together-and maybe grab some snacks while we're at it!

I really appreciate your help, and I owe you one! Let me know when you're free, and we can figure out a time that works for both of us. Thanks so much in advance-I'm lucky to have such an awesome friend.

Looking forward to hearing from you soon.

Best wishes,  
**[Your Name]**