

Date: [Insert Date]

Applicant Name: [Student Full Name]

Address: [Student Address]

Email: [Student Email Address]

Dear [Student Full Name],

Congratulations! On behalf of the admissions committee at [University Name], we are pleased to inform you of your successful admission to the [Graduate Program Name], beginning [Start Term, e.g., Fall 2024].

We are also delighted to offer you the [Name of Scholarship] in recognition of your exceptional academic achievements and potential for future success in your chosen field. This scholarship covers [details of scholarship coverage, e.g., full tuition, partial tuition, stipend, etc.] for the duration of your program, up to [number of years/semesters], subject to the terms and conditions outlined below.

Scholarship Terms & Conditions:

- The scholarship is awarded for the standard duration of your graduate program, contingent upon maintaining a minimum GPA of [insert GPA requirement].
- Continuous full-time enrollment is required each semester/term.
- Compliance with university policies and codes of conduct is mandatory.
- Any changes to your program status may affect your scholarship eligibility.

Next Steps:

1. Confirm your acceptance of this offer, including the scholarship, by [confirmation deadline date]. Please log in to your student portal or respond via email at [admissions office email].
2. Review and complete the required enrollment forms and submit any outstanding documentation.
3. Attend the orientation session for new graduate students on [orientation date].

We are excited to welcome you to the [University Name] community and look forward to your academic and personal contributions to our graduate program. Should you have any questions or require further assistance, please feel free to contact us at [contact phone/email].

Congratulations once again on your admission and scholarship award!

Sincerely,

[Graduate Program Coordinator Name]

[Department Name]

[University Name]

[Contact Information]