

Subject: Congratulations â€“ Admission Offer to [Program Name] with Funding

Dear [Applicant Name],

On behalf of the [Department/School Name] at [University Name], I am delighted to inform you of your acceptance into our [Degree Program, e.g., Master of Science in Computer Science] program for the [Term/Year, e.g., Fall 2024] semester. Congratulations on your outstanding application!

We are pleased to offer you a comprehensive funding package as part of your admission. The details of your funding and stipend are as follows:

- **Stipend Amount:** \$[Amount] per [month/semester/year]
- **Funding Duration:** [e.g., 1 academic year, renewable upon satisfactory progress]
- **Payment Schedule:** Stipend will be disbursed [monthly/biweekly/quarterly], beginning [Start Date].
- **Source of Funding:** [e.g., Graduate Assistantship, Fellowship, Teaching Assistantship, Research Assistantship, etc.]
- **Associated Conditions:** [e.g., Maintain a minimum GPA of X.XX, fulfill assigned teaching/research duties, enrollment in a minimum of X credits per semester.]
- **Additional Support:** [Include details about tuition waivers, health insurance coverage, or other benefits if applicable.]

Please review and confirm your acceptance of this admission offer and funding package by [Reply Deadline, e.g., April 15, 2024]. Detailed instructions for accepting the offer and next steps will be provided in a follow-up email.

Should you have any questions or require further clarification about your funding, stipend, or graduate program, please do not hesitate to reach out to [Contact Person/Office, email/phone].

We look forward to welcoming you to [University Name] and are excited for the contributions you will make to our academic community.

Sincerely,

[Name]

[Title/Position]

[Department/School Name]

[University Name]

[Email Address]

[Phone Number]