

## Cover Letter Sample: Psychology Research Assistant

[Your Name]  
[Your Address]  
[City, State ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Title/Position]  
[Department/Organization Name]  
[Address]  
[City, State ZIP Code]

Dear [Recipient Name],

I am writing to express my strong interest in the Psychology Research Assistant position at [Department/Organization Name], as advertised on [where you found the job posting]. I recently graduated with a [Your Degree, e.g., Bachelor of Science in Psychology] from [Your University], and my academic background, combined with hands-on research experience, makes me a strong candidate for this opportunity.

During my studies at [Your University], I contributed to multiple research projects in the [relevant lab or research group], where I gained extensive experience in data collection, literature review, participant recruitment, and quantitative as well as qualitative analysis. My role involved designing and administering surveys, coding and entering data using SPSS and Excel, and assisting in the preparation of manuscripts and research reports. I am well-versed in key psychological methodologies, and I have developed a keen eye for detail, which ensures the integrity and accuracy of research data.

As a collaborative team member, I value open communication and have consistently demonstrated responsibility and respect for ethical guidelines in human subjects research. I am particularly drawn to the research focus at [Department/Organization Name] on [describe an aspect of the department's research that interests you], and am enthusiastic about the opportunity to contribute to innovative and impactful studies.

Thank you for considering my application. I am eager to bring my research skills, analytical abilities, and dedication to your team. I have attached my resume for your review and look forward to the possibility of discussing how I can contribute to your ongoing projects.

Sincerely,  
[Your Name]