

Cover Letter Sample: Explaining Employment Gap as a Stay-at-Home Mom

[Your Name]
[Your Address]
[City, State ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Hiring Manager's Name]
[Company Name]
[Company Address]
[City, State ZIP Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [Position Title] position at [Company Name], as advertised on [Where you found the job posting]. With a professional background in [Your Industry/Field] and a strong passion for [Industry/Skill relevant to role], I am eager to contribute to your team. I would also like to address an employment gap on my resume, which stems from my recent years as a dedicated stay-at-home mom.

During this time away from the formal workforce, I focused on raising my young children, while continuing to develop essential skills relevant to this position. In addition to managing a busy household, I have invested in furthering my knowledge through [online courses, certifications, workshops, etc.] and have volunteered as a [relevant volunteer position/role], which allowed me to refine my abilities in organization, problem-solving, and communication.

My experience balancing competing priorities, managing schedules, and leading various family and community initiatives has reinforced my time management, adaptability, and teamwork. These strengths, combined with my previous professional experience in [Relevant Field or Role], have prepared me to make a meaningful contribution to your organization.

I am excited about the opportunity to rejoin the workforce at [Company Name], where I can apply my enthusiasm and dedication. I am confident that my transferable skills, coupled with my commitment to learning and growth, will enable me to excel in the [Position Title] role.

Thank you for considering my application. I would welcome the opportunity to discuss how my background and skills align with your team's needs. I look forward to the possibility of contributing to [Company Name]'s success.

Sincerely,
[Your Name]