

Business Inquiry Letter Template for Wholesale Price List

This **business inquiry letter template for wholesale price list** is designed to help companies professionally request pricing information from suppliers or manufacturers. It provides a clear and concise format for expressing interest in purchasing products in bulk, asking for detailed wholesale prices, minimum order quantities, payment terms, and delivery schedules. Utilizing this template facilitates effective communication, ensuring that businesses obtain accurate pricing data to make informed procurement decisions and negotiate favorable terms.

[Your Company Letterhead]

Date: [Insert Date]

[Supplier/Manufacturer Name]

[Contact Person, if any]

[Company Address]

[City, State, ZIP Code]

[Country]

Dear [Recipient Name],

I am writing to you on behalf of **[Your Company Name]**. We are currently seeking reliable suppliers for **[briefly describe products of interest, e.g., household electronic appliances]**. After reviewing your product catalog and company profile, we are interested in exploring wholesale opportunities with your esteemed organization.

To proceed further, could you kindly provide us with your latest **wholesale price list** for the following products:

- [Product 1]
- [Product 2]
- [Product 3]

In addition, we would like to request information regarding:

- Minimum order quantities (MOQ) for each product
- Available payment terms and options
- Estimated delivery times and shipping arrangements
- Warranty or after-sales support (if applicable)
- Any discounts or promotional offers for bulk orders

We appreciate your timely response, as it will assist us in finalizing our procurement plan. If you require any further information about our company or have questions, please feel free to contact me at [Your Email Address] or [Your Phone Number].

Thank you for your attention to this matter. We look forward to your prompt reply.

Sincerely,

[Your Full Name]

[Your Position/Title]

[Your Company Name]

[Your Email Address]

[Your Phone Number]