

Sample Apology Letter to Teacher for Absence from Class (with Medical Certificate)

Date: [Insert Date]

To,
[Teacher's Name]
[Subject/Class Taught]
[School/College Name]

Respected Sir/Madam,

I am [Your Name], a student of [Class/Grade and Section], enrolled under your guidance for [Subject/Department, if applicable].

I am writing this letter to sincerely apologize for my absence from class on [Date(s) of absence]. I was unable to attend the class(es) due to a sudden illness. On the advice of my doctor, I needed to take rest and receive appropriate medical treatment.

I understand the importance of attending your classes and regret any inconvenience my absence may have caused. I am committed to catching up on all missed lessons and assignments.

For your reference, I have attached a copy of the medical certificate provided by my doctor as proof of my illness.

Kindly grant me leave of absence for the mentioned date(s), and allow me the opportunity to recover any missed academic work.

Thank you very much for your understanding and support.

Yours sincerely,
[Your Name]
[Roll Number/Student ID]
[Class/Grade and Section]

Attachment: Medical Certificate