

Date: [Insert Date]

**To:**

[Student Name]

[Student Address Line 1]

[Student Address Line 2]

[City, State, ZIP Code]

Dear [Student Name],

Congratulations! On behalf of the Admissions Committee at [University/College Name], we are pleased to offer you admission to the [Name of Program or Major] for the [Academic Term/Year]. Your dedication and achievements have distinguished you among our applicants, and we welcome you to our academic community.

We are also delighted to inform you that you have been selected for the following financial aid and scholarship awards:

- **[Scholarship Name]:** \$[Award Amount] per year/semester
- **[Grant Name]:** \$[Award Amount] per year/semester
- **Need-Based Financial Aid:** \$[Award Amount] per year/semester
- **Work-Study Eligibility:** [Description, if applicable]

These awards will be applied toward your tuition and eligible fees, helping to make your education more affordable. The total estimated cost of attendance for the academic year is \$[Total Estimated Cost], and your total financial assistance amounts to \$[Total Aid Amount]. This leaves an estimated balance of \$[Balance Amount] to be covered by you and your family.

Please review the enclosed details regarding your admission, scholarship, and financial aid package. To accept your offer and reserve your place in the program, we ask that you submit your confirmation form and enrollment deposit by [Acceptance Deadline Date].

If you have questions or require further information about your financial aid package, please contact our Financial Aid Office at [Contact Email/Phone Number].

We congratulate you once again on your achievements and look forward to welcoming you to [University/College Name].

Sincerely,

[Name of Admissions Officer/Director]

Admissions Office

[University/College Name]

[Contact Information]