

## Student Cover Letter Sample for Part-Time Cashier Position

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]

[Manager's Name]  
[Store Name]  
[Store Address]  
[City, State, ZIP Code]

Dear [Manager's Name],

I am writing to express my interest in the part-time cashier position at [Store Name], as advertised on [where you found the job listing]. As a dedicated high school student with strong interpersonal and organizational skills, I am eager to contribute to your team and provide excellent service to your customers.

Through my volunteer work and extracurricular activities, I have developed dependable communication skills and a friendly attitude when interacting with others. I am confident in my ability to ensure accurate transactions, assist customers with their purchases, and maintain a clean and welcoming checkout area. I am quick to learn new tasks and enjoy working both independently and as part of a team.

I am especially drawn to [Store Name] because of its reputation for great customer service and community involvement. I am highly reliable and flexible in my availability, making me well-suited for evening and weekend shifts to accommodate my school schedule. I am enthusiastic about the opportunity to grow my skills and contribute positively to your store.

Thank you for considering my application. I look forward to the opportunity to discuss how I can be an asset to your team. Please feel free to contact me at [your phone number] or [your email address] to schedule an interview.

Sincerely,  
[Your Name]