

Simple Acceptance Letter for University Admission

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
[University Name]
[University Address]
[City, State, ZIP Code]

Dear Admissions Committee,

I am writing to formally accept the offer of admission to the **[Name of Program]** at **[University Name]** for the **[Academic Year/Semester]**. I am very grateful for this opportunity and excited to begin my studies at your esteemed institution.

Please let me know if there are any further steps I need to complete for enrollment or registration. Thank you once again for this wonderful opportunity.

Sincerely,
[Your Full Name]
[Application ID or Student ID, if available]