

Dear Hiring Manager,

I am excited to submit my application for the [Position Title] role at [Company Name]. With a strong background in [Your Relevant Skill/Industry] and proven success in [Key Achievement or Experience], I am confident in my ability to contribute effectively to your team.

As we move forward in the hiring process, I want to be transparent about my salary expectations. Based on my experience, skills, and market research, I am seeking a compensation range of \$[Your Desired Range] per year. However, I am open to discussion and would be happy to learn more about your overall benefits package and expectations for the role.

Thank you for considering my application. I look forward to the opportunity to further discuss how my background and qualifications align with your needs.

Sincerely,  
[Your Name]