

Business Partnership Proposal Letter

Date: [Insert Date]

To:

[Recipient Name]

[Recipient Title/Position]

[Company Name]

[Address]

[City, State, ZIP]

Subject: **Proposal for Business Partnership**

Dear [Recipient Name],

I am writing on behalf of [Your Company Name] to propose a mutually beneficial business partnership between our organizations. The objective of this partnership is to leverage our combined strengths to achieve shared business goals, expand our market reach, and drive sustainable growth for both parties.

Key Terms and Conditions

1. Roles and Responsibilities:

Both parties will clearly define and agree upon their respective roles and responsibilities to ensure smooth operation and effective collaboration. [Briefly outline respective roles].

2. Capital Contributions:

Each partner will contribute capital as mutually agreed. [Specify the nature and amount of contributions from each party, e.g., financial investment, resources, technology, expertise, etc.].

3. Profit Sharing Arrangements:

Profits and losses will be shared in proportion to each partner's capital contribution, unless otherwise agreed in writing. [Specify profit-sharing ratio or method].

4. Decision-Making Process:

Major decisions relating to the partnership will require joint approval. Day-to-day operations may be managed by an appointed committee or management team comprising representatives from both parties.

5. Duration:

This partnership shall be effective from [Start Date] and will continue for [X] years, unless terminated by mutual consent or as otherwise provided in the partnership agreement.

We believe this partnership will bring significant value to both organizations. We welcome the opportunity to discuss this proposal further and are open to suggestions or modifications as may be required to address the interests of both parties.

Please let us know a convenient time for a meeting to finalize the terms and move forward. Thank you for your consideration, and we look forward to building a successful partnership.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Company Name]

[Contact Details]