

Resignation Letter Sample After Hospitalization for Health Issue

This article provides a **resignation letter sample after hospitalization for health issue**, helping individuals communicate their decision to resign due to health challenges. It emphasizes courteous and professional language, explaining the circumstances of hospitalization and the need to focus on recovery. The sample letter assists employees in maintaining positive relations with employers while respectfully addressing the impact of health issues on their ability to continue working.

Resignation Letter Sample

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company Name], effective [Last Working Day, typically two weeks from the date above].

This decision was not made lightly. Following my recent hospitalization and the advice of my healthcare providers, I find it necessary to prioritize my health and recovery at this time. Unfortunately, my current situation does not permit me to continue performing my duties as required.

I would like to express my gratitude for the support, understanding, and opportunities I have received during my tenure at [Company Name]. I have greatly valued my time here and appreciate all that I have learned.

I will do my best to ensure a smooth transition of my responsibilities. Please let me know how I can help during this process.

Thank you for your understanding and support during this challenging time. I hope to stay in touch, and I wish the company continued success in the future.

Sincerely,

[Your Name]