

Rental Application Rejection Letter Sample After Background Check

[Your Name or Property Manager's Name]

[Property Management Company Name]

[Property Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Applicant's Name]

[Applicant's Address]

[City, State, ZIP Code]

Dear [Applicant's Name],

Thank you for your interest in renting [property address or description of unit]. We appreciate the time and effort you invested in submitting your rental application.

After careful review, we regret to inform you that your application has not been approved at this time. This decision was based, in part, on the results of the background check conducted as part of our standard tenant screening process.

We understand that this news may be disappointing. Please be assured that our screening process is applied consistently to all applicants and involves a thorough review of background and screening reports.

The background check information was provided by:

[Screening Agency Name]

[Screening Agency Address]

[Screening Agency Phone Number]

As required by the Fair Credit Reporting Act (FCRA), you have the right to obtain a copy of your background report and dispute any inaccuracies directly with the screening agency listed above. Our decision was not based solely on creditworthiness but reflected consideration of the entirety of your application and the information provided.

If you have any questions regarding our application process or would like further clarification on our policies, please feel free to contact us.

Thank you once again for your interest in our property. We wish you the best in your housing search.

Sincerely,

[Your Name]

[Title, if applicable]

[Property Management Company]

Note: This letter template is for informational purposes only and does not constitute legal advice. Please consult local, state, and federal laws regarding tenant screening and rental application processes.