

Date: [Insert Date]

To Whom It May Concern,

I am writing to wholeheartedly recommend **[Applicant's Full Name]** for the **[Name of Internship Program]** at **[Organization/Company Name]**. As **[Your Position/Relationship to Applicant]** at **[Your Institution/Company]**, I have had the pleasure of working closely with **[Applicant's Name]** for **[duration]**, during which time they have consistently demonstrated exceptional dedication, enthusiasm, and professionalism.

[Applicant's Name] has always stood out for their strong work ethic and positive attitude. They possess excellent communication and analytical skills, which I have observed during **[specific project, course, or responsibility]**. Their ability to collaborate with peers and adapt quickly to new environments makes them an ideal candidate for your internship program.

Beyond their technical and academic abilities, **[Applicant's Name]** is also known for their integrity and willingness to take initiative. They consistently go above and beyond expectations, taking ownership of challenges and contributing valuable insights to the team. Their eagerness to learn and grow professionally is evident, and I am confident that they will make a significant contribution to your organization.

Given their strong qualifications, commitment to excellence, and genuine passion for **[related field/industry]**, I highly recommend **[Applicant's Name]** for the **[Name of Internship Program]**. I am certain that this opportunity will foster their professional development and allow them to further excel.

Please feel free to contact me at **[Your Email/Phone Number]** should you require any further information or clarification.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Institution/Organization]

[Your Contact Information]