

Letter of Intent for International Business Collaboration

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, Country, Postal Code]

Subject: Letter of Intent for International Business Collaboration

Dear [Recipient Name],

We are pleased to present this letter of intent ("LOI") to confirm the mutual interest and intent of [Your Company Name], a company incorporated and existing under the laws of [Your Country], and [Recipient Company Name], a company duly incorporated under the laws of [Recipient Country], to engage in an international business collaboration.

1. Purpose

The primary objective of this collaboration is to [briefly describe the purpose, e.g., expand into new markets, jointly develop products or services, share technologies, etc.]. Both parties believe that this prospective partnership will provide mutual benefits and foster growth and innovation.

2. Scope of Collaboration

- Joint exploration of business opportunities in [target markets/regions]
- Co-development of products/services in [industry/sector]
- Sharing of expertise, knowledge, and resources
- Mutually agreed commercial and technical cooperation

3. Roles and Responsibilities

Each party will designate a liaison to coordinate activities and ensure effective communication regarding this collaboration. Specific responsibilities and further details will be defined in a future definitive agreement.

4. Confidentiality and Legal Considerations

Both parties agree to keep confidential any proprietary or sensitive information exchanged during the negotiation and collaboration processes, in accordance with applicable laws and any non-disclosure agreements.

5. Non-Binding Nature

This letter of intent serves to outline the basis of our understanding and underscores our commitment to good-faith negotiations. Except for the obligations under confidentiality, this LOI is non-binding and does not constitute a legally enforceable agreement.

6. Next Steps

Upon confirmation of mutual interest through this LOI, both parties shall commence discussions to negotiate and execute a detailed, binding collaboration agreement, incorporating the terms and conditions agreed upon herein.

We look forward to your positive response and to a successful collaboration for our mutual benefit.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]

This letter template may be adjusted according to the specific goals, industries, and legal requirements of the parties involved.