

Subject: Update on Your Application for [Position Title] at [Company Name]

Dear [Candidate Name],

Thank you for taking the time to apply for the **[Position Title]** role at **[Company Name]** and for sharing your background and experience with us.

After careful consideration, we regret to inform you that we have chosen to move forward with another candidate for this position. This was not an easy decision, as we received applications from many talented individuals, including yourself.

We truly appreciate the effort you put into your application and interview process. Please allow me to share some personalized feedback based on your application:

- **Strengths:** Your experience with [mention relevant skill, project, or quality] stood out and aligns closely with our team's values.
- **Opportunities for Growth:** We noticed that [mention specific area, skill, or experience gap] could be further developed to enhance your candidacy for future roles like this one. We recommend [provide suggestion or resource, if possible, e.g., seeking experience in a specific area, certification, or training].

We encourage you to apply again in the future as new positions become available that better match your profile. In the meantime, we wish you every success in your job search and professional journey.

Thank you again for your interest in **[Company Name]** and for giving us the opportunity to learn more about you.

Best regards,

[Your Name]

[Your Position]

[Company Name]