

## **Informal Letter Sample: Apologizing for Not Attending a Wedding Function**

Dear [Friend's Name]/[Relative's Name],

I hope this letter finds you well. First and foremost, let me thank you so much for inviting me to your wedding. I was truly honored and excited to be included in your special celebration.

I am writing with a heavy heart to let you know that, unfortunately, I will not be able to attend your wedding. I am really sorry for missing such an important and joyous occasion. [Briefly explain your reason here, e.g., "Due to some personal commitments that cannot be postponed," or "I have an unavoidable work engagement that clashes with your wedding date."]

Please know that my thoughts and best wishes will be with you on your big day. I am sure it will be a wonderful celebration full of love, laughter, and beautiful memories. May your marriage be blessed with happiness, understanding, and endless joy.

I look forward to catching up soon and hearing all about your special day. Please accept my heartfelt apologies once again for not being able to attend, and know that I am celebrating with you in spirit.

Wishing you both a lifetime of love and togetherness.

With warm regards,

[Your Name]