

Dear [Internship Coordinator's Name],

I am writing to sincerely thank you for extending the opportunity to join [Company/Organization Name] as an intern. I am truly grateful for your trust and consideration, and I am excited to accept the position.

I look forward to contributing to your team and learning from the talented professionals at [Company/Organization Name]. This internship presents a wonderful opportunity for personal and professional growth, and I am eager to apply my skills while gaining valuable new experiences.

Thank you again for this incredible opportunity. Please let me know if there are any steps I should complete or documents I should prepare prior to my start date. I am looking forward to joining the team and getting started!

Sincerely,
[Your Name]