

[Date]

[Applicant Name]  
[Applicant Address]  
[City, State, ZIP Code]

Dear [Applicant Name],

Thank you for submitting your grant application to [Granting Organization] for the [Grant Name/Program] on [Date of Application]. We appreciate the considerable effort and dedication demonstrated in your proposal, and we value your commitment to [relevant field/community/mission].

After a thorough and competitive review process, we regret to inform you that your application was not selected for funding at this time. This decision was made based on [brief reason for rejection, e.g., limited funding/resources, highly competitive applicant pool, proposal not fully meeting selection criteria].

**Feedback:**

Our review panel noticed the strengths of your proposal, particularly [insert positive aspect, e.g., innovation, community impact]. However, we encourage you to consider strengthening the following areas for future submissions:

- [Constructive feedback #1]
- [Constructive feedback #2]
- [Constructive feedback #3]

**Reapplication Instructions:**

We encourage you to reapply for the upcoming application cycle. Please review the following steps for reapplication:

1. Review updated application guidelines on our website: [Website URL]
2. Address the feedback provided above and revise your proposal accordingly.
3. Submit your revised application between [Reapplication Start Date] and [Deadline Date].
4. Contact our team at [Contact Email or Phone Number] if you have questions or need personalized guidance.

All reapplications are carefully reviewed, and we look forward to the possibility of supporting your important work in the future.

Once again, thank you for your interest in [Granting Organization] and your dedication to making a positive difference. We hope you will consider applying again during the next funding cycle.

Sincerely,  
[Your Name]  
[Your Title]  
[Granting Organization]  
[Contact Information]